



## **AGENDA**

### **Regular Meeting of the Clayton Council**

Council Chambers  
414 Main Street, Clayton, DE  
Monday, June 10, 2024  
7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

1. **Call to Order**
2. **Pledge to the Flag**
3. **Presentation to Town of Clayton Employees Frank Sacco, Kevin Crews, and Jake Lucas**
4. **Swearing in of New Council Member**
5. **Determination of a Quorum**
6. **Approval of Minutes**
  - a. Council Meeting – May 13, 2024
  - b. Law & Legislature Committee Meeting – May 29, 2024
7. **Approval of Income and Expense Report – May 2024**
8. **Communications**
9. **Report of the Chief of Police**
10. **Report of the Town Solicitor**
11. **Reports from Members of Council**
  - a. Report from Electric Committee – Paisley, Carrow, Flatter, Burnett, Pedigo
  - b. Report from Street Committee – Pedigo, Carrow, open, open
  - c. Report from Sewer & Storm Water Committee – Carrow, Paisley, Flatter, Pedigo, Burnett
  - d. Report from Equipment Committee – Pedigo, Paisley, Flatter, Carrow
  - e. Report from Public Safety Committee – Changed to PAC through PD
  - f. Report from Budget Committee – Smith, Flatter, Carrow, Paisley, Pedigo
  - g. Report from Economic Development Committee – Carrow, Burnett, Ide, Young
  - h. Report from Downtown Development District Rebate – Paisley
  - i. Report from DEMEC – Paisley, open (Alternate)
  - j. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, open
  - k. Report from Planning & Zoning Committee – Brockenbrough, Stover, Getty, Burnett, open
  - l. Appeals Board (Building Code) – Jones, Watts, Ide
  - m. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, Pedigo
  - n. Building Committee – Carrow, Paisley, Flatter, Dias, Whalen, Hutson

**12. Public Forum** – *Each resident will have three (3) minutes to make a comment on their subject matter.*

**13. Unfinished Business**

- a. Discuss and Vote on Approval of Planning & Zoning Committee Appointment. (NS)
- b. Discuss and Vote on Electric Rates. Presentation by Chris Simms. (NS)
- c. Discuss and Vote on Ordinance 2024-12 – An Act to Amend Article 3.2-7 of the Clayton Municipal Code Related to Making, Creating, or Permitting of Unnecessary Loud, Disturbing, or Unnecessary Noise Prohibited and Amendment #1. (RP)
- d. Discuss and Vote on Ordinance 2024-14 – An Act to Amend Article 2.2-2 of the Clayton Municipal Code Related to Handling and Disposition of Garbage, Trash, and Rubbish. (RP)
- e. Discuss and Vote on Ordinance 2024-15 – An Act to Amend Article 4.1-6 of the Clayton Municipal Code Related to Mobile Food Vendors. (RP)
- f. Discuss and Vote on Ordinance 2024-16 – An Act to Amend Article 4.1-7 of the Clayton Municipal Code Related to Peddling and Soliciting. (RP)

**14. New Business**

- a. Request to be Put on the Town Council Agenda – Andrew Mays.
- b. Discuss and Vote on a Resolution to Adopt Irrevocable Trust. (NS)
- c. Discuss and Vote on the Approval of the Annual Comp Plan Report. (NS)
- d. Discuss and Vote on a Resolution Declaring a Public Nuisance at 221 Clayton Avenue in Response to a Public Complaint. (NS)
- e. Introduction of Ordinance 2024-17 – An Act to Create Title 11 of the Clayton Municipal Code Related to Rental Properties. (RP)
- f. Discuss and Vote on a Resolution Appointing a New Town of Clayton Downtown Development District Administrator. (RP)

**15. Motion to Adjourn into Executive Session to Consider Personnel Matters Pursuant 29 Delaware Code §10004(b) (1) (8) and (9)**

**16. Motion to Adjourn Executive Session**

**17. Motion to Reconvene into Regular Session**

**18. Discuss and Vote on Action Taken in Executive Session**

## **19. Adjournment**

In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Note - Agenda amended on 5/31/2024 to include items 15, 16, 17, and 18.

Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.